

January 16, 2021

The Trail Creek Town Council met in regular session on Tuesday, January 16, 2021 at 7:00 p.m., at the Town Hall, 211 Rainbow Trail, Trail Creek, Indiana.

Minutes A motion was made by Mr. Pizarek to approve the meeting minutes from December 2020 as written, motion was seconded by Mr. Silcox and then was unanimously carried.

Approval of Fund Ms. Denham reported that fund# 278 for the Cross Match Community Grant from INDOT is in the negative, because INDOT mistakenly did not disburse the grant funds to the town. However, the EFT will be done within a week. Ms. Denham has spoken with the DLGF and SBOA regarding this, and as long as there is proper documentation for the negative amount in the fund for the annual close. A motion was made by Mr. Silcox to accept the December 2020 Fund report; the motion was seconded by Mr. Pizarek and was then unanimously carried.

Approval of Claims: Clerk, Joshleen Denham shared the APV for payables for the month of December 2020 the amount of \$ 394, 253.18. A motion was made by Mrs. Galik to approve the bills in the amount above, motion was seconded by Mr. Pizarek and was then unanimously carried.

Correspondence: None

MS4: Ms. Kate Doyle in attendance to report on year end:

- From Dec 19 - Dec 20 there is an increase of 200k followers for social media.
- Annual Report shows: 1588 site inspections, 25 complaints and 7 notice of intents.

Attorney: Bill Herrbach in attendance to report:

- 209 Canary; has been purchase and will be flipped. Building Inspector: Steve Thomas indicated that he has met with the new owners and discussed permits that need to be pulled.
- 2510 Greenwood; driveway. Mr. Herrbach awaiting a court date.
- 308 Edgemoor; is being sold. A letter from the attorney has been sent to the owner.
- Employee handbook updates: A meeting should be scheduled as soon as possible to review and revise the policy.

Engineer: John Doyle, Town Engineer in attendance:

- Sanitary District letter sent regarding the \$16,097.58 for their portion of the Welnetz Road storm water. The letter will be discussed at their next meeting and a check will be sent to the town.
- Pay request from Woodruff & Sons; a correction needed to be made at Whippoowill and Edgemoor, this correction has been done.

- 2021 Street Improvement Program:
 1. Welnetz, Brookdale and Canary Place

TOTAL	\$203,000.00
25% Match	\$ 50,750.00
Oversight	\$ 36,000.00

A motion was made by Mr. Silcox to move forward with the above street improvements, motion was seconded by Mr. Pizarek and then unanimously carried.

Park Department: No Report

Planning and Zoning: No Report

Building Report: Mr. Steve Thomas; Building Commissioner would like to revise the permit structure. Council indicated this would need to be done via a vote. Council Members to look at current permit structure and it will be discussed at a different meeting.

Police Department: Marshal Dick in attendance to report:

- Grant Opportunities available for laptop computers for their vehicles. Looking at a replacement cost of \$9000.00 for four of them. A motion was made by Mr. Silcox to allow Steve to apply for a grant for this, motion was seconded by Mr. Kubik and then unanimously carried.

Street Department: Street Commissioner in to report:

- Had to rent a trailer for storm pick up that cost the town less then \$500.00. However, he would like to be able to purchases a trailer with the hydraulic lift for around \$8,000.00.
- Brown Equipment will be delivering leaf machine next week.
- Looking for PT employce for street department. Ms. Denham will put an ad in the paper.

NIRPC:

Old Business:

New Business:

- Admin Assistant Cell Phone Reimbursement: A motion was made by Mr. Pizarek to approve \$60.00 per month for 10 months, motion was seconded by Mrs. Gralik and then unanimously carried. Council President: Jennifer Health indicated to Marshal Dick that the code enforcer phone should be returned so that it can be given to the admin assistant.
- Ordinance # 1-2021; Staggering Terms for Council and Clerk. Council decided to table until a later date.
- Appointments:
 1. Inspectors: Plumbing: Paul Forman Approved: Pizarek/Silcox. HVAC will continue to be done through the county. Electrical: Will follow up with Jim Switzer and possibly Dave Switzer
 2. Liaisons:
 - Park: Sharon Gralik Approved: Silcox/Pizarek

- Police: Jennifer Heath Approved: Silcox/Gralik
 - Planning & Zoning: Peter Pizarek Approved: Silcox/Gralik
3. Council President: Nomination for Jennifer Heath by Scott Silcox; Approved by Pizarek/Gralik
 4. Vice President: Nomination for Scott Silcox by Peter Pizarek. Approved by: Gralik/Pizarek
 5. Planning Board: Dayna Pedzinski, John Fabina and William Breining. Motion made by Mr. Pizarek, seconded by Mr. Silcox
 6. Zoning: William Breining, Robin Kohn, Tom Levendoski. Motion made by Mr. Pizarek, motion seconded by Mrs. Gralik
 7. Park Board: Jim Ganschow, Mary Ganschow, Amanda Wojasinski, Jim Whelan and Melinda Nagle. Motion made by Mrs. Gralik, motion seconded by Mr. Silcox
 8. Police Advisory: John Dudek (Marshal Appt), Kurt Caterlin and Steve Bacztub motion made by Mr. Pizarek and seconded by Mr. Silcox.
- Encumbrance of Funds for 2020: Ms. Denham went through LRS retainer for Reith Riley, the leaf machine, Dump trailer and HVAC for Town Hall in the amount of \$102,000.00. A motion was made by Mr. Silcox and was seconded by Mrs. Gralik and then unanimously carried.

Public Comment: None

Clerks Comment: None

Council Comment: Mr. Pizarek would like to update information on website and utilize the towns email. Mrs. Heath indicated that all of the council members should be utilizing the towns email as well. Ms. Denham will help with password and instructions for the email.

Mr. Kyle Kubik took a minute to thank council for the opportunity to be on the council. He is looking forward to working with all of us.

Mrs. Heath encouraged everyone to go out and get the covid vaccine.

Mr. Kubik asked about dead limbing of the branches on Johnson Road and such. After a lengthy discussion, it was noted that this should be investigated.


There being no further business, a motion was made by Mr. Pizarek to adjourn the meeting at 8:33 pm; motion was seconded by Mr. Silcox. was then unanimously carried.

APPROVED:



 Jennifer Heath, Council President

 Scott Silcox, Council Vice President

ATTEST: 
 Joshleen M. Denham, Clerk-Treasurer
 February 16, 2021