

December 21, 2021

The Trail Creek Town Council met in regular session on Tuesday, December 21, 2021, at 7:00 p.m., at the Town Hall, 211 Rainbow Trail, Trail Creek, Indiana. Mrs. Jennifer Heath, Council President, not in attendance. Council Vice President; Scott Silcox led us in the pledge of allegiance.

Minutes A comment was made by Council Member, Peter Pizarek as to the delivery of the packets one day early. Council Vice President also thanked Ms. Denham for receiving them a day early. A motion was made by Mr. Pizarek to approve the meeting minutes from November 2021 as written, motion was seconded by Mrs. Gralik and then was unanimously carried.

Approval of Fund Report: Clerk Treasurer, Joshleen M. Denham gave council the Fund Report for November 2021. A motion was made by Mrs. Gralik to approve the fund report, motion was seconded by Mr. Kubik and the motion was unanimously carried

Approval of Claims: Clerk Treasurer, Joshleen M. Denham gave council the accounts payable register for November 2021 in the amount of \$ 72,055.00. Council Members Peter Pizarek and Scott Silcox asked for a few minutes to review the bills. Vice President, Scott Silcox asked if the Durango Police squad payment is made quarterly, Ms. Denham indicated that the payment is made annually. A motion was made by Mr. Pizarek to approve the claims for November 2021, the motion was seconded Mr. Kubik by and then unanimously carried.

Correspondence: None

MS4: Kate in attendance to report:

- Restructuring of MS4 per Ms. Doyle with Rick Brown and his assistant leaving the program,
- SWCD (Soil and Water Conservation Districts) - Meeting with entities to assist with duties involved with running the MS4 program in LaPorte County.
- January 06, 2022; a meeting is scheduled to discuss the budget and new rules from state regarding five-year permits. To provide three awareness programs and outreach.

Attorney: Bill Herrbach in attendance but will defer to the new and old business part of the agenda.

Engineer: John Doyle, Town Engineer in attendance to report:

- Pavement Asset Management Plan has been submitted to LTAP and has been approved.

Park: No Report

Planning and Zoning: No Report

Building Report: No Report

Police Department: Marshal Dick in attendance to report:

- Radar Trailer has been serviced and retired for the season.
- Mobile Home concern on Edgemoor has been resolved.
- Garbage and pick up: Marshal Dick indicates there is still some concern with large item pick up throughout the town. He stated that he had Deputy Korepanow do an assessment of the town and make a list. The list has been sent to Council President Jennifer Heath. He stated that residents are discussing it on social media and have spoke with him directly regarding the lack of pick up. Ms. Denham, Clerk Treasurer again reported that large item pick up MUST be called into LakeShore by Thursday evening for pick up. Ms. Denham also indicated that the town hall is there is help when necessary and has had no issues getting those items picked up when the resident calls her office. She explained that there are only two ladies at LakeShore that deal with our contract solely. She also asked Marshal Dick for the list so that she can aid. After a lengthy discussion, Attorney Bill Herrbach asked that Marshal Dick to have residence contact the town hall for assistance and if LakeShore/Borden does not pick up , then he will write a letter. Ms. Denham again asked for the list, Marshal Dick acknowledged Ms, Denham with a head nod as if to indicate "yes" he will do that.

Street Department: Street Employee; Joe Zerbes in to report:

- Leaf Pick up is complete. Leaf Pick up ended on December 10, 2021.
- Leaf Machine is getting some necessary work done under warranty
- Trucks have now been set up for snow.
- Potholes filled this week
- Stick, Limbs and Branches continue to be picked up when necessary.

Vice President, Scott Silcox asked if a monthly report on the generators can be reviewed by council. Mr.Zerbes indicated he would do that for next month, if possible.

NIRPC: no report

Old Business:

- 1929 Coolspring: Attorney Bill Herrbach reported that Ms. Denham, Clerk Treasurer has been on top of getting the clean up scheduled and paid. Mr. Herrbach reported the Trust has paid the past due refuse bill as well as the \$2500.00 penalty set forth in the judgement. The cleanup is scheduled for November 28 & 29th. Marshal Dick asked if the trust would pay for the overtime for the police department to complete this task. Attorney Herrbach stated, the Trust will pay for what is needed, but that he wants to be fair. He also stated that it was not necessary for an officer to be there for the full two days.

New Business:

- Redevelopment Commission; Ordinance # 2-2022. Attorney Herrbach explained the purpose of the ordinance. A motion was made by Mr. Pizarek to consider this an emergency to put in place the ordinance, motion was seconded by Mrs. Gralik and was then unanimously carried. A motion

was made by Mr. Pizarek to approve ordinance # 2-2022 as written, motion was seconded by Mr. Kubik and was then unanimously carried.

- Vacation Buy Back: Marshal Steve Dick sent requests for himself for 15 days at 12.25 hrs per day and 4 days at 12.25 per day for Deputy Korapanow, both at 100%. Those requests were sent to Council President, Jennifer Heath. These requests are an exception to the policy if council decides to approve. Ms. Denham indicated she did not receive the requests as stated in the current handbook. A motion was made by Mr. Pizarek to approve Marshal Dicks vacation buy back at 15 days of vacation. Motion was seconded by Mr. Kubik and then unanimously carried.
- A motion was then made by Mr. Kubik, for Deputy Korepanow to receive 4 days of vacation, motion was seconded by Mr. Pizarek and was then unanimously carried.
- Appointments: All below appointments were given a first and second motion by council and then unanimously carried.
 1. Marshal: Steve Dick: Mr. Pizarek/Mr. Kubik
 2. Street Commission: Joe Zerbis: Mr. Pizarek/Mr. Kubik
 3. Attorney: Christopher Willoughby: Mr. Kubik/Mrs. Gralik
 4. Engineer: Tim Haas: Mr. Pizarek/Mr. Kubik
 5. Building Commissioner: Steve Thomas; Mr. Pizarek/ Mr. Kubik
 6. Electrical Inspector: Dave Switzer; Mr. Pizarek/ Mr. Kubik
 7. HVAC: Janet Cole; Mr. Pizarek/Mr. Kubik
 8. Plumbing Inspector; Paul Foreman: Mr. Pizarek/ Mr. Kubik
 9. MS4 Coordinator: Kate Doyle; Mr. Pizarek/ Mr. Kubik

Clerks Comment: No Report

Council Comment:

- Council thanked both Attorney Herrbach and Engineer John Doyle for their many years of services. Ms. Denham, Clerk-Treasurer presented both with plaques for their dedicated years of service. John Doyle worked with the town for 58 years and William Herrbach dedicated his service to the town for 30 years. She thanked them as well and told them they will be missed.

Adjourn: A motion was made by Mr. Pizarek to adjourn the meeting at 7:42 pm, motion was seconded by Mr. Kubik and then unanimously carried.

APPROVED:



Jennifer Heath, Council President



Scott Silcox, Council Vice President

ATTEST: 
Joshleen M. Denham, Clerk-Treasurer
January 18, 2022

*Approved
Via meeting 1-18-2022*