

June 21, 2022

The Trail Creek Town Council met in regular session on Tuesday, June 2022, at 7:00 p.m., at the Town Hall, 211 Rainbow Trail, Trail Creek, Indiana. Mrs. Jennifer Heath, Council President and Town Engineer, Haas & Associates, not in attendance. Council Vice President, Peter Pizarek led us in the pledge of allegiance.

Minutes A motion was made by Mr. Kubik to approve the meeting minutes from May 2022 as written, motion was seconded by Mr. Silcox and motion was unanimously carried.

Approval of Fund Report: Clerk Treasurer, Joshleen M. Denham gave council the Fund Report for May 2022. A motion was made by Mr. Kubik to approve the fund report, motion was seconded by Mr. Silcox and the motion was unanimously carried.

Approval of Claims: Council Member, Kyle Kubik asked Marshal Dick how his budget is doing with the gas prices the way they are? Marshal Dick responded by saying "So far, so good" Clerk Treasurer, Joshleen M. Denham gave copies of the bills to council for May 2022. A motion was made by Mr. Kubik to approve the bills as presented, motion was seconded by Mrs. Gralik and then was unanimously carried.

Correspondence: Vice President, Peter Pizarek read aloud a thank you letter from Patrick Koehler with St. Stan's regarding the Annual 5 k race held here in Trail Creek on June 04, 2022. Marshal Dick indicates there were no problems.

MS4: Kate Doyle, MS4 in attendance to discuss:

- MS4 NOI (Notice of Intent) is due July 01, 2022. Ms. Doyle states it is 95% complete, will consult with Haas & Associates on the last section. IDEM states if application complete by July 01, it will be a \$50.00 application fee, if after the fee will be \$85.00 per statute.
- Non-Reverting Fund for MS4 does have enough monies to cover the first two MCMs for education/outreach and environmental development for the next two years.

Council Vice President, Peter Pizarek asked if there was anything Ms. Doyle needs from council at this time? Ms. Doyle indicated she would only need Council President, Jennifer Heath's signature to send complete application. Notice is on website per Ms. Denham.

Special Guest: Matt Reardon, MCM Partners to discuss the Residential TIF District Draft.

- Resolution to show estimated tax impact and Michigan City Area Schools have been made aware. Mr. Reardon looking for council to approve himself and Attorney, Christopher Willoughby to review the draft. A motion was made by Mr. Kubik to have Matt Reardon and the town attorney to review the Residential TIF District Draft, motion was seconded by Mrs. Gralik and was unanimously carried.

Attorney: Attorney Christopher Willoughby in attendance to discuss:

the town could be out of ADA compliance and that this could be a factor in not receiving the grant as well as the close out documents. Engineer: Haas & Associates will take the lead on getting the proper information to INDOT and handle most of the grant moving forward with some assistance from the Clerk-Treasurer. As to the ADA comment, no discussion took place regarding this information.

- **Blue Prince:** Ms. Denham, Clerk Treasurer indicated that she and Building Commissioner, Steve Thomas had an hour long meeting a representative of Blue Prince last week. Ms. Denham states that the town, including all departments would benefit from a software program such as this to move the town in a direction of technological improvements. The software program is currently being used by the LaPorte County Building Department. Ms. Denham spoke with Janet Cole, HVAC inspector for the town and LaPorte County and Ms. Cole stated she loves the system for its user friendliness and organization. Ms. Denham included the following reasons of how it would benefit the Town of Trail Creek:

1. Keep all permits pulled for a specific property in one place digitally
2. Allow contractors to work directly with the inspectors for permitting and inspections.
3. Pricing includes code enforcement software includes grass violations, building code violations, abandoned and junk vehicles etc. (Can upload many ordinance violations in system.
4. Lower foot traffic in the town hall
5. Inspection surveys; convenient approval by the inspectors for more efficient record keeping
6. All inspectors, Police and Town Hall would have access to system.
7. Quick Look up to see if a permit was pulled, even on weekends when the town hall is closed, at meetings, in training or busy conducting town hall business.

Vice President Peter Pizarek asked about the pricing; Ms. Denham stated that there is a initial set up cost and a yearly maintenance cost. Ms. Denham indicated that we received \$26,000.00 in revenue for building permits in 2021. Mr. Pizarek would like to wait until the budget meeting to make any decisions. Will put on Agenda for next month.

Public Comment:

- Tom Levendoski: Concerned with the work done by Nipsco Subcontractor; Davey's.
- Kit Owens: 231 Old Mill Road; Concerned with the work done by Nipsco Subcontractor; Davey's. Also, snow plowing damage to his yard. Street Commissioner, Joe Zerbes to work with Mr. Owens are rectifying this.

Ms. Denham provided them both with the Davey's Supervisor's phone number.

Clerks Comment: Ms. Denham in attendance to report:

- Clerk Treasurer Annual Conference: Held in Michigan City this year at the Blue-Chip Casino. Ms. Denham indicated while a lot of the training was review, some was not. She stated there were 276 Clerks from around the state in attendance, providing a lot of resources for her.