

December 18, 2018

The Trail Creek Town Council met in regular session on Tuesday, December 18, 2018 at 7:00 p.m., at the Town Hall, 211 Rainbow Trail, Trail Creek, Indiana. Council President, Warren Schacht not in attendance.

Council Vice President, Jennifer Heath led us with the Pledge of Allegiance.

Minutes A motion was made by Mr. Studtman to approve the meeting minutes from November 2018 as written with a correction to Mrs. Heath's name which appeared as "Health", motion was seconded by Mrs. Neumaier and was then unanimously carried.

Approval of Fund A motion was made by Mr. Studtman to accept the November 2018 Fund report; the motion was seconded by Mr. Silcox and was then unanimously carried.

Approval of Claims: A motion was made by Mr. Studtman to pay bills in the amount of \$64,297.11 (SIXTY-FOUR THOUSAND TWO HUNDRED NINETY SEVEN DOLLARS AND ELEVEN CENTS) motion was seconded by Mrs. Heath the motion and was then unanimously carried.

Correspondence:

- Doug Laughlin at 502 Black Oak faxed a letter to the town hall with his concerns regarding leaf pick up.
- Council President, Warren Schacht resignation letter. Mrs. Heath read aloud the resignation letter effective December 31, 2018.

MS4: MS4 Coordinator; Kate Doyle: Will report back next month after MS4 meeting.

Attorney: Mr. Bill Herrbach, Town Attorney in to report:

- Open Door Law; Mr. Herrbach had copies for council review of the entire open-door law for future reference.
- Memo of Understanding: Michigan City Parks Department is awaiting the park boards review of the MOU for 2019. Once the park board has reviewed, they will make recommendations to council. Amanda Wojasinski, Park Board member in attendance and states that they did receive the MOU via email from Joshleen and they will be scheduling a meeting sometime in January for review.
- Air B&B; 125 Johnson: Attorney reports the reality of it is that they can run an Air B&B, however the town can by ordinance establish a fee for this. Mr. Silcox, Council Member asked if the town can do an inspection? Mr. Herrbach responded by saying "No, it is prohibited"
- Old Hostess Store (Near Evergreen Plaza): Mr. Herrbach stated that the area has been blocked off with concrete blocks, allowing no access through the parking lot. The attorney

indicated that the town has no easements in that area of the parking lot, therefore the town can do nothing about it. The responsibility would be on the property manager/owner of the property.

- Refuse Bids: Sealed bids will be opened at a special meeting held at the town hall on December 27, 2018 at 6:00 pm
- Chicken Ordinance: Will table until our January meeting.
- Dog Park: Signage must be approved, as well as the name, and permit fees. Town Engineer, John Doyle will work with Park Board on the specifications to the parking lot.
- Permit Fees for Inspectors: Council Member, Jeff Studtman will work with Attorney Bill Herrbach on the fees as well as payment to inspectors. The town may want to think about advertising for the inspector positions. A special meeting will be held at 6:30 pm December 27, 2018 to discuss all fees related to inspectors and the dog park. Park Board is invited.

Engineer: John Doyle in attendance.

- Melody Lane Project: The Contractor was paid \$ 3,600.00 on December 04, 2018, once final paperwork is received Mr. Doyle will approve payment for the final.
- Access to Dog Park: John Doyle will need to draw up specifications on the parking lot. Also, an access road will need to be established. A motion was made by Mrs. Neumaier to allow John Doyle to draw up specifications as well as receive three bids for the access road to dog park, motion was seconded by Mr. Silcox and was then unanimously carried.

Park Department: Park Board Member; Amanda Wojasinski in attendance to report:

- Leisure Furniture was able to supply us with picnic tables, garbage receptacles and doggie bag holders for the dog park.
- Amish Surroundings; provided us with a proposal to do the gravel parking lot, however this must be approved by John Doyle.
- Signage for the park: Must be approved by council

Building Department: No Report

Planning and Zoning: No Report

Police Department: Marshal Dick in attendance.

- New Charger: The 2019 Charger has shipped
- Radar Trailer: Will pull trailer in for the winter and reset in Spring 2019
- Connie Grammorosa; County Commissioner: She sent an email today on the limited placement of the signs. Marshal Dick will work with her on anything she can do to assist the town with signs.
- 2009 Charger: Will advertise for the sale of this asset through sealed bids sometime in February 2019.

Street Department: Mr. Bruder, Street Commissioner in attendance to report;

- Leaf Pick Up: Has been long and hard. Mr. Bruder indicated that the snow and ice have been a big problem. Today we spent eight hours on Black Oak alone. Hopefully, leaf pick up will be done by Christmas.

NIRPC: Council Member Mrs. Heath indicated that the town would need to be appoint a member of council to attend NIRPC meetings.

New Business:

- Coolspring Fire Department: Contact for 2019-2020. Mrs. Neumaier made a motion to approve the fire contract, motion was seconded by Mr. Studtman and was then unanimously carried.
- 2019 Salary Ordinance: Ordinance reviewed by council. A motion was made by Mrs. Neumaier to approve the salary ordinance # 2019-001, motion was seconded by Mr. Silcox and was then unanimously carried.
- Appointments as Follows:
 1. Council President: Jennifer Heath (Approved: Studtman/Silcox)
 2. Vice President: Scott Silcox (Approved: Heath/Studtman)
 3. Marshal: Steve Dick (Approved: Heath/Silcox)
 4. Street Commissioner: Jeff Bruder (Approved: Heath / Silcox)
 5. Town Engineer: John Doyle (Approved: Heath/Silcox)
 6. Town Attorney: Bill Herrbach (Approved: Heath/Neumaier)
 7. MS4 Coordinator: Kate Doyle (Approved: Heath / Neumaier)
 8. Police Liaison: Scott Silcox (Approved: Studtman/Heath)
 9. Park Liaison: Jennifer Heath (Approved: Studtman/Neumaier)

Below are board appointments:

- Plan Commission: Jeff Studtman (Approved: Heath / Silcox) Remaining Members: John Fabina (yes), Bill Greene (yes), two vacancies
- Board of Zoning: Jeff Studtman (Approved: Heath/Silcox), Remaining Members: Bill Greene (yes), William Breining (yes), Mike Mackey (yes), Dave Woodruff (left message), Robin Koln (yes)
- Advisory Board: Marshal Dick nominates John Dudek, Remaining Memebers; Steve Bacztub (yes), Kurt Catterlin (no answering machine)

Inspectors were not nominated/appointed at this time. The inspectors should be under contract with the town per Attorney Bill Herrbach. We will revisit this at the top of the year.

Old Business: None

Public Comment:

- Doug Laughlin; 502 Black Oak in to discuss his concerns regarding leaf pick up.
- Brent Bassett: 520 Johnson Road; in to express concerns with aggressive drivers on Johnson Road. He indicated there was an incident this morning.

Clerks Comment: No Report

Council Comment: Mrs. Heath and the rest of council would like to extend their appreciation to Mr. Warren Schacht who has served many years as the President of this board. He will be greatly missed. She then wished everyone a Happy and Safe Holiday.

There being no further business a motion was made by Mr. Studtman to adjourn the meeting at 8:19pm; motion was seconded by Mrs. Neumaier and was then unanimously carried.


APPROVED:



Jennifer Heath, Council President



Scott Silcox, Council Vice President

ATTEST: 
Joshleen M. Denham, Clerk-Treasurer
January 15, 2019