

**January 15, 2019**

The Trail Creek Town Council met in regular session on Tuesday, January 15, 2019 at 7:00 p.m., at the Town Hall, 211 Rainbow Trail, Trail Creek, Indiana.

President, Jennifer Heath led us with the Pledge of Allegiance.

**Minutes** A motion was made by Mr. Silcox to approve the meeting minutes from December as written, motion was seconded by Mrs. Neumaier and was then unanimously carried.

**Approval of Fund** A motion was made by Mrs. Neumaier to accept the December Fund report; the motion was seconded by Mr. Studtman and was then unanimously carried.

**Approval of Claims:** A motion was made by Mr. Studtman to pay bills in the amount of \$153,329.32(ONE HUNDRED FIFTY THREE THOUSAND THREE HUNDRED TWENTY NINE DOLLARS AND THIRTY TWO CENTS) motion was seconded by Mrs. Neumaier the motion and was then unanimously carried.

**Correspondence:** None

**MS4:** MS4 Coordinator; Kate Doyle:

- Yearly Contract MS4 Contract with the Town has no changes. Contract was reviewed and a motion was made by Mrs. Neumaier to approve as written, motion was seconded by Mr. Studtman and was then unanimously carried.

**Attorney:** Mr. Bill Herrbach, Town Attorney in to report:

- Election Year: He wanted to remind the residents of Trail Creek that the council positions are up for re election as well as the Clerk Treasurer position. The deadline to file for candidacy is February 08, 2019. Bill Herrbach recommends council to create an ordinance staggering the terms on the council members as well.
- Pritz Park "Ollies Bark Park": Dog Park rules are consistent with what we have spoken about in the past. These will be posted at each small and large dog park area. Cost of signs will be approximately \$30.00 each. Signs take up to one month to make, park board does have an estimate, once the "wording" has been completely approved by the board, attorney and park board the signs will be made. Also discussed was the permit fees, as to if the park will be available to those living outside of Trail Creek.
- Baseball Memo of Understanding with Michigan City Parks Department: The Town's Park Board was unable to meet in time to review and / or make changes to the contract. Attorney Bill Herrbach, reviewed contract, stated there were no changes. A motion was made by Mrs. Neumaier to accept the MOU for the term of April 2019 - July 2019 as written, motion was seconded by Mr. Studtman and was then unanimously carried. Jim

Ganschow with the town Park Board indicated that the park board would be meeting within the next week or so.

- **Chicken Ordinance/Committee:** Mr. Herrbach spoke briefly on an ordinance that would allow a certain amount of chickens, NO roosters. This would allow chickens, up to three to be used for personal use, no selling. Mr. Herrbach had a rough draft ordinance for council review. Will table until February meeting.
- **Building Permits and Paying our Inspectors:** Bill Herrbach met with council member Jeff Studtman, there will be a special meeting scheduled to go over this information. Once discussed in a special meeting, this will go back on the agenda for council review. Council President Heath mentioned that we should be utilizing county inspectors for all inspections. It was mentioned that both the electrical inspector and the HVAC inspector have been doing inspections. Bill Herrbach will get an interlocal agreement together for a plumbing inspector since Paul Foreman stepped down in December 2018. To discuss at the special meeting scheduled for January 30<sup>th</sup> 2019 at 6:00 pm.

**Engineer:** John Doyle in attendance.

- **Contract with Town:** Mr. Silcox made a motion to accept the contract provided by John Doyle & Associates as presented, motion was seconded by Mrs. Neumaier and was unanimously carried.
- **Asset Management Plan:** Plan needed to be updated to be eligible for the INDOT Grant. Just minor updates were needed at this time. The plan will need to be updated every two years following.
- **Pritz Park Bark Park; Parking lot:** Sealed bids to be taken in March or April 2019.

**Park Department:** No report

**Building Department:** Steve Thomas, Building Inspector in attendance:

- **Occupancy Permit** signed and given to Creekside Bar & Grill. Waiting for approval from the Health Department and Excise.

**Planning and Zoning:** No Report

**Police Department:** Marshal Dick in attendance.

- **2009 Charger:** Advertised for sealed bids in the paper (twice), also posted on town's facebook page. Bids will be opened, rejected/ accepted at the February 19, 2019 meeting at 7:00 pm
- **2019 Dodge Charger:** Charger is currently being upfitted and will be on the road in February.
- **Training:** Michigan City has graciously offered to continue to help with training support.

**Street Department:** Mr. Bruder, Street Commissioner in attendance to report;

- Leaf Pick Up: Leaves were picked up until the first week of January. ONLY those who had previously raked, the rest will be picked up during the Spring Clean Up.
- NISPCO: Subcontractor for Nipsco (Davey's Tree Service) out to cut down limbs hanging over power lines, will be done by January 17, 2019.
- Leaf Machine: In for repairs at Pyramid in South Bend. The machine is twenty years old, we may want to consider a grant next year to replace.
- Spring Plans: Potholes are a continuous work in progress. Street Department has gone through ½ ton in four days.
- 2019 Street Improvement Projects: Street Commissioner and Engineer have gone through roads and made sure the necessary projects are put on the INDOT Grant.

Mrs. Neumaier asked if the town had enough salt, Street Commissioner indicated that we do.

**NIRPC:** Council Member, Mrs. Heath indicated that the town would need to be appoint a member of council or Clerk to attend NIRPC meetings. Clerk-Treasurer, Joshleen Denham volunteered and will look into getting added.

**New Business:**

- 2019 Street Improvement Projects for INDOT CCMG Grant: Due Feb 01, 2019. Joshleen is currently working on this to get it submitted with the help of John Doyle & Associates.
- Award/Reject Refuse Contract: Council indicated a price change of \$ 20.00 per household. The total yearly invoice per resident will be \$220.00 due 30 days after the bills go out. A motion was made by Mrs. Neumaier to accept the contract from Borden Waste Away (Lakeshore) for a six year term in the amount of \$ 220.00 per household per year, motion was seconded by Mr. Studtman and was then unanimously carried.
- Resolution # 1-2019; Presented by Clerk Treasurer, Joshleen Denham to clean up all red lined items by Fund for the end of the year.

Mrs. Neumaier indicated that council could and should just approve the chicken ordinance. However, President Heath stated she would like to table until February to allow all council members the chance to review.

**Old Business:** Talked about above in Attorney Report.

**Public Comment:**

- Jerrally Stark; 2109 Red Oak in to express her continued appreciation for the street department. Also, tree trimmers; Davey's tree service are doing a great job.

**Clerks Comment:**


- CCD Fund Increase: Joshleen, Clerk Treasurer explained the need for the potential increase from .02 to .05, which would generate an approximate value of \$15,000.00 per year. With the assistance of the town attorney, there is a process that the town will need to follow this year for an increase to the 2020 Budgets. A motion was made by Mrs. Neumaier to begin the process for the increase, motion was seconded by Mr. Silcox and was then unanimously carried.


**Council Comment:** No Comment

There being no further business a motion was made by Mr. Studtman to adjourn the meeting at 8:22 pm; motion was seconded by Mrs. Neumaier and was then unanimously carried.

**APPROVED:**

  
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Jennifer Heath, Council President

  
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Scott Silcox, Council Vice President

**ATTEST:**   
Joshleen M. Denham, Clerk-Treasurer  
February 19, 2019