

March 15, 2016

The Trail Creek Town Council met in regular session on Tuesday, March 15, 2016 at 7:00 p.m., at the Town Hall, 211 Rainbow Trail, Trail Creek, Indiana.

Council President, Warren Schacht, led us with the Pledge of Allegiance, via conference call. John Bayler; Council Member not in attendance.

Minutes A motion was made by Mr. ^{SILCOX} Sixcox to approve the meeting minutes from the February 16, 2016 written; motion was seconded by Mrs. Heath, and was then unanimously carried.

Approval Of Fund Ms. Denham, Clerk-Treasurer submitted two fund reports to council for review. One for January 2016 and the other for February 2016. She explained the need to approve both fund reports since last month the system was not rolled over and the annual report was not yet complete. Mrs. Heath made a motion to accept both the January and February 2016 Fund reports, motion was seconded by Mr. Studtman and was then unanimously carried.

Approval of Claims A motion was made by Mr. Studtman to pay bills in the amount of \$ 80,179.11 (EIGHTY THOUSAND ONE HUNDRED SEVENTY NINE DOLLARS AND ELEVEN CENTS) the motion was seconded by Mr. Silcox and was then unanimously carried.

Correspondence: None

Department Reports:

MS4: Ms. Kate Doyle, MS4 Coordinator in attendance. She reported that Rick Brown is looking for a summer intern through the funds available through the state program. However, if an intern is not available through the program, they will look for one themselves.

Bags on Board; More doggie bags will be ordered. Ms. Doyle expressed excitement about her dog "Ollie" being on the package.

Attorney: Attorney Bill Herrbach in attendance. Mr. Herrbach discussed the codification of our code books. As discussed in previous meetings this is a process that has not been completed since 2008, at that time there were many ordinances that did not get into the book. There have been several ordinances since then as well that need to be codified. The first part of the process is to go through all of the ordinances. He recommends the revision of some ordinances as well as writing new ordinances. He estimates his time to be approximately \$5000.00. Once that is done, all of the ordinances will be handed over to one of the several companies that do this. A motion was made by Mr. Studtman to allow attorney fees up to \$5000.00 to begin the process of codification, motion was seconded by Mrs. Heath and was then unanimously carried.

Engineer: John Doyle, Town Engineer not in attendance. Council President, Warren Schacht suggested that the street commissioner and each council member go through their wards looking for any road repairs that could go on the list for 2016 Street Improvement Projects.

Street Department: Mr. Jeff Bruder, Street Commissioner not in attendance. Ms. Heath, Council Vice President read aloud a memo; below outlines his memo to council.

- Replacing of mail boxes that were hit accidentally by snow plows. However, the town is not responsible for mailboxes that are not secure and are damaged by the snow.
- Yard Repair due to the snow plows; these yards will be repaired in the spring.
- Spring Clean Up; Begins April 25th (was inadvertently ~~correct~~, the date is April 20th *incorrect*)
- 1929 Coolspring Clean up: Set for April 18th and 19th or April 21st and 22nd as an alternate. Street Commissioner will work with the Marshal to schedule this.

NIRPC: No Report

Park Department: No Report

Building Inspector: No Report

Planning and Zoning: No report

Police Department: Marshal Dick not in attendance. Ms. Heath, Council Vice President read aloud a memo from the Marshal. The below ~~bullets~~ outlines that memo:

- Marshal Dick spoke with the architect, Mr. Doug Buell to discuss the ADA compliant restroom and cleared up any confusion.
- Mr. Doyle, Engineer had questions regarding a ramp between the office and the garage. Mr. Buell states it is not needed. Everything is up to code. Plans will be submitted at the next meeting.
- 800 MHZ radio project. County Council is moving forward with the project. At the council meeting the president stated that it is the county councils desire to fund the entire project. At this time the only out of pocket expense would be any extras each department would like. Marshal Dick would like to make a request to spend approximately \$ 250.00 per officer to acquire blue tooth shoulder microphones.
- Department of Homeland Security Grant; Steve has completed the preliminary steps and is awaiting direction from the DHS to proceed with the grants. The grant has a maximum of \$ 4000.00
- He indicated in the memo that he had been trying to meet with Attorney Herrbach regarding two properties, he indicated that he will speak with Mr. Herrbach on Friday.

Old Business: None

New Business:

- Pop Warner Representative; Robin ~~Marcos~~ *MARKOS* (Fund raising coordinator) Would like to do a 5k in Trail Creek, utilizing the same route that St. Stan's uses. They

would like to do this race on Sunday May 1st. After a short discussion council agreed that it would be fine. However, the liability insurance would need to be taken care of by Pop Warner. Robin will get with the clerk treasurer as well as the marshal with all other concerns. A motion was made by Ms. Heath to allow Pop Warner to have a 5k utilizing the same route as St. Stan's, subject to the insurance liability, motion was seconded by Mr. Silcox and was then unanimously carried. Mr. Schacht stated that if Robin could get some information to the town such as a flyer, we could get that uploaded to the website and facebook.

- MCSI Contract; Debt Collection Company. Mr. Herrbach states that the contract is a 24 month contract. Any debt we turn over to them, they would have exclusive control over. Additionally, they would be awarded any cost awarded by the courts for the collections (Filing fee and 33% of collections). They are asking for authority to negotiate with the debtor; Bill recommends that they can negotiate collections up to 80% as an incentive to the debtor. After a lengthy conversation, Mr. Silcox made a motion to utilize MCSI for the towns collection purposes, motion was seconded by Mr. Studtman and was then unanimously carried. Mr. Herrbach indicated that he would get the revisions to the contract done and have a copy for approval at next month's meeting.
- Katie Hine from St. Lukes United Church; she wanted to let the town know that the youth group would like to become more involved with the community. She would like to get with the street commissioner to help out either with spring clean up or helping a resident with their yard. Ms. Denham, Clerk Treasurer gave Katie the Street Commissioners number for follow up.

Public Comment: Jerrally Stark; 2109 Red Oak; wanted to share that they have sold their house in Florida so that they can be in Trail Creek full time. She also asked how long a resident can have a roll off dumpster in their yard. She indicates that the house on Welnetz has had a roll off for what seems to be six plus months. Mr. Silcox, Council Member stated that that house had fire damage; they are currently working on the house.

Clerk-Treasurer's Comment: Ms. Denham states that the annual report was submitted through gateway on February 29th. Also, training is scheduled for Friday and the website should be updated.

Council Comment: Mr. Silcox expressed that perhaps the town should have a community garage sale. He has heard from other residents that they may be interested in something like this. Mr. Schacht, Council President indicated that there would need to be a committee put together for something like this. Mr. Silcox asked for the resident's feedback at next month's meeting or by contacting the town hall.

There being no further business a motion was made by Mr. Studtman to adjourn the meeting at 7:37 p.m.; motion was seconded by Mrs. Heath and was then unanimously carried.

APPROVED: Warren Schacht

Warren Schacht, Council President

Jon Heath Vice President

ATTEST: Joshleen M. Denham

Joshleen M. Denham, Clerk-Treasurer

April 19, 2016