

May 17, 2022

The Trail Creek Town Council met in regular session on Tuesday, May 17, 2022, at 7:00 p.m., at the Town Hall, 211 Rainbow Trail, Trail Creek, Indiana. Mrs. Jennifer Heath, Council President led council in the pledge of allegiance. Council Member; Sharon Gralik and Town Engineer; Haas & Associates not in attendance.

Minutes A motion was made by Mr. Pizarek to approve the meeting minutes from April 2022 as written, motion was seconded by Mr. Kubik and motion was unanimously carried.

Approval of Fund Report: Clerk Treasurer, Joshleen M. Denham gave council the Fund Report for April 2022. A motion was made by Mr. Silcox to approve the fund report, motion was seconded by Mr. Pizarek and the motion was unanimously carried.

Approval of Claims: Clerk Treasurer, Joshleen M. Denham gave copies of the bills to council for April 2022. A motion was made by Mr. Pizarek to approve the bills as presented, motion was seconded by Mr. Kubik and then was unanimously carried.

Correspondence: None

MS4: Kate Doyle, MS4 Coordinator not in attendance. Council President, Jennifer Heath stated the MS4 Program is going through a lot of changes. We will wait for Ms. Doyle to report back at the next meeting.

Attorney: Attorney Christopher Willoughby in attendance to discuss:

- Employee Policy: Will discuss in New/Old Business
- ARP Ordinance / Resolution; Will discuss under new business.
- TIF District: Mr. Willoughby spoke with Matt Reardon, regarding the TIF District set up. There are a series of meetings that need to be scheduled. Looking at sometime in June to accomplish the organizational /redevelopment meeting. Mr. Willoughby also spoke with Tim Haas, with Haas and Associates (Town Engineer) regarding all the moving parts of getting this district set up.
- 2811 E. Michigan Blvd; Hoppe Enterprises: Mr. Willoughby indicated that the property is zoned General Office therefore a letter will need to be sent regarding the tenants occupying the building. Council President, Jennifer Heath would like for the attorney to send out the letter to occupants/owner regarding the need to file for a variance and to bring property and vehicles into compliance.

Engineer: Tim Haas, with Haas & Associates LLC not in attendance.

Park: No Report; Ms. Heath indicated that we should contact them to get a meeting scheduled.

Planning and Zoning: No Report

Building Report: Steve Thomas, Building Commissioner present to ask for follow ups on:

- House on Coolspring with siding concerns; Ms. Denham indicated that a letter was sent. She asked what is the follow up procedure on enforcement?
- Property on Hwy 20 assessed as commercial, Mrs. Heath spoke with the assessor and moving forward the property will be assessed as residential.

Police Department: Marshal Dick in attendance to report: Before getting started Council President, Jennifer Heath wanted to say "Happy Police Week"

- National Police Officers Day: In 1962, President John F Kennedy, proclaimed May 15 to be National Peace Officers Day.
- Radar Trailer; Has been set on Whippoorwill next to Nelson Park
- Park Parking: Two permanent "No Parking" signs were removed but have been replaced.
- 2022 Durango: Down on the original budget by \$1500.00. Also, gave a "Thank you" to Clerk-Treasurer; Joshleen Denham for helping to get all of the paperwork for the loan processed and done in a timely manner.

Street Department: Mr. Joseph Zerbes not in attendance.

Ms. Denham indicated that leaf pick up is complete, and that the department will be picking up sticks, limbs and branches once a week, as well as picking up yard waste bags. Council President, Jennifer Heath indicated that she will be creating a flyer on the sticks, limbs and branches pick up to bring awareness.

Marshal Dick indicated that he received a message on social media from property owner at 600 Pinetree. This property owner indicates their yard waste has not been picked up in three weeks. Ms. Denham indicated that the town is trying to get everyone a yard waste cart, she asks the Marshal to let them know to put it out on Friday for pick up.

NIRPC: Ms. Denham indicated she attended a meeting regarding budget changes and welcoming new attendees to the commission.

Old Business:

- Hoppe Enterprises: A motion was made by Mr. Pizarek to rescind the refuse adjustment; motion was seconded by Mr. Kubik and then was unanimously carried.

Old Business:

New Business:

- ARP (American Rescue Plan) Resolution read aloud by Title Only. A motion was made by Mr. Silcox to approve the first reading of said resolution, motion was seconded by Mr. Pizarek and then was unanimously carried. Second reading and approval will be made at the June 21, 2022, at the regular council meeting.
- HR Consulting Services: Retired HR Consultant; Pam Krueger provided contract to give HR services to the town at \$50.00 per hour. After a short discussion, council decided to only utilize the assistance with the employee policy. A motion was made by Mr. Kubik to

utilize Ms. Pam Krueger to assist with the employee handbook at \$50.00 per hour, motion was seconded by Mr. Silcox and then was unanimously carried.

Public Comment: None

Clerks Comment: No Report

Council Comment: Council Vice President, Scott Silcox would like the grass to be checked at 504 Johnson Road and the signs at Evergreen Plaza / Decoys to be taken care of.

Adjourn: A motion was made by Mr. Silcox to adjourn the meeting at 8:03 pm, motion was seconded by Mr. Pizarek and the motion was then unanimously carried.

APPROVED:



Jennifer Heath, Council President

Peter Pizarek, Council Vice President

ATTEST: 

Joshleen M. Denham, Clerk-Treasurer
June 21, 2022