

**September 22, 2020**

The Trail Creek Town Council met in an regular session on Tuesday, September 22, 2020 at 7:00p.m., via video zoom call, due to the LaPorte County guidelines for coronavirus. Joining the video zoom call included Council President; Jennifer Heath, Council Vice President; Scott Silcox, Council Member; Peter Pizarek, Police Marshal; Steve Dick, Street Commissioner; and Town Engineer; John Doyle, Town Attorney; Bill Herrbach and Clerk Treasurer; Joshleen Denham. Joining the meeting via audio was council member; Sharon Gralik. Not in attendance is Council Members; Deborah Neumaier.

**Special Guest:** Ms. Trista Hutson; Representative with Cender and Company

Ms. Hutson gave a snap shot of the 2021 budgets as well as where we stand for 2020. She explained the need to arrange some of the funds as follows:

Clerk Treasurer salary to be split between the refuse fund and the general funds.

All capitol outlay in the general fund will be moved to the CCD fund.

Health insurance for 2021 budgets will be moved out of the CCD fund and moved back into the general fund.

These changes will help to alleviate the strain on the general fund. She cautioned, just as Ms. Denham has noted in past meetings the need to watch our expenditures.

**Fund:** Council Member; Sharon Gralik made a motion to approve the fund report, motion was seconded by Peter Pizarek. The Fund Report for July was approved by Mr. Silcox and Mr. Pizarek.

**Minutes:** Council Member; Peter Pizarek made a motion to approve the minutes as written, motion was seconded by Scott Silcox. The meeting minutes for July was approved by Mr. Silcox and Mr. Pizarek.

**Approval of Claims:** Council Member; Scott Silcox made a motion to approve the bills, motion was seconded by Sharon Gralik.

**Correspondence:** None

**MS4:** Ms. Kate Doyle not in attendance. However, Council President, Jennifer Heath noted that the MS4 team has been recognized for their social media presence.

**Attorney:** Mr. Herrbach not in attendance. No report.

**Engineer:** Mr. John Doyle in attendance to report:

- 2020 Street Improvement Program is going well. Chapala Drive and Whippoorwill Ave are complete. Welnetz Road has the pipe laid and the structures done. Projects should be complete in the next two weeks. It was decided by council that due to the lack of funds to cover the match; the 2<sup>nd</sup> call for the grant for this year will not be done.
- 2021 Street Improvement Projects: According to the passer ratings, Johnson Road should be on our list for next year according to Mr. Doyle. A list of streets for work will be put together soon.

**Park Department:** No Report

**Planning and Zoning:** No Report

**Building Report:** No Report

**Police Department:** Marshal Dick in attendance, he will speak under "New Business" on the agenda.

**Street Department:** Street Commissioner, Chris Ott not in attendance. He left a report with Clerk, Joshleen Denham.

- October 5 2020 ; Last day for Sticks, Limbs and Branches pick up
- FOP; not mowing property, Street Department to mow and Clerk to bill them
- Applications coming in for Street Employee; one week left on ad
- Dog Park is cleaned up

Council President; Mrs. Heath thanked the street department for the clean up of the leaves on the dog park property

**NIRPC:** no report

**Old Business:** none

**New Business:**

- Body Camaras; Marshal Steve Dick gave a quick review of the policy that was emailed to each council member by the council president. After a lengthy discussion a motion was made by Mr. Pizarek to approve the policy for the body camaras, motion was seconded by Mrs. Gralik and then unanimously carried.
- Code Enforcer: Job will be suspended for up to a period of 9 months until further discussion. Of the few reasons why this is being done the budgets is one of them per council president. Ms. Denham will not be making the 3<sup>rd</sup> quarter payment. A motion was made by Mr. Pizarek to approve this, motion was seconded by Mrs. Gralik.
- 2021 Budgets 1<sup>st</sup> Public Hearing: Mrs. Heath read aloud the budgets in total for 2021, then asked twice if there was any public comment. There being no public comment the 1<sup>st</sup> hearing has been done. The adoption will be at next months meeting on October 22, 2020.

**Public Comment:** None

**Clerk Comment:** None


**Council Comment:** The decision to do Trick or Treat or not will be tabled until next month.

There being no further business, a motion was made by Mr. Pizarek to adjourn the meeting at 8:08 pm motion was seconded by Mr. Silcox and was then unanimously carried.

**APPROVED:**

  
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Jennifer Heath, Council President

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Scott Silcox, Council Vice President

**ATTEST:**   
Joshleen M. Denham, Clerk-Treasurer  
Approved: October 20, 2020