

**TOWN OF TRAIL CREEK  
REGISTRATION OF VACANT BUILDING**

- 1. Street Address of Property:**
  
- 2. Names, Addresses, Land Contract, Mortgage or other Lien Interest in the property and all beneficiaries of any Land Trust which owns the property:**
  
- 3. Copy of the most recently executed Deed used to transfer title to property and most recently prepared Sales Disclosure Form, if available to the Owner:**
  
- 4. Names and Residential and Business Addresses and Telephone Numbers of the Property Manager:**
  
- 5. Names and addresses of all persons or entities which hold a lien interest or a substantial interest on the property:**
  
- 6. Names and Addresses and Telephone Number of the Insurance Agent and the carrier providing insurance coverage for the property as required by the civision;**

**7. In the Town Inspector's review and approval:**

- a. Owners written plan for maintenance and repair of the property, including the schedule within which owner anticipates completion of all repairs necessary, to bring property into compliance with the code and all property maintenance codes which schedule shall not exceed 30 days unless under hardship.**

**I have tendered the above information and reviewed the same as complete and correct.**

**Date** \_\_\_\_\_

**Name:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**Phone No.:** \_\_\_\_\_