

August 16, 2022

The Trail Creek Town Council met in regular session on Tuesday, August 16, 2022, at 7:00 p.m., at the Town Hall, 211 Rainbow Trail, Trail Creek, Indiana. Mr. Jennifer Heath, Council President led us in the pledge of allegiance.

Minutes A motion was made by Mr. Pizarek to approve the meeting minutes from July 2022 as written, motion was seconded by Mr. Silcox and motion was unanimously carried.

Approval of Fund Report: Clerk Treasurer, Joshleen M. Denham gave council the Fund Report for July 2022. She pointed out the LIT Fund # 249 has been created per council. A motion was made by Mrs. Gralik to approve the fund report, motion was seconded by Mr. Kubik and the motion was unanimously carried.

Approval of Claims: Clerk Treasurer, Joshleen M. Denham gave copies of the bills to council for July 2022. A motion was made by Mr. Kubik to approve the bills as presented, motion was seconded by Mr. Silcox and then was unanimously carried.

Correspondence: None

MS4: No Report

Attorney: Attorney Christopher Willoughby in attendance to discuss:

- 2811 E. Michigan Blvd: to file variance by the end of the month.
- Council Member, Scott Silcox expressed concern about the sign posts, at Evergreen Plaza. After some discussion by council, Attorney Christopher Willoughby to follow up with property owner.

Engineer: Engineer Matt Miniell, Haas & Associates in to report:

- 312 Edgemoor; Complete.
- 2022 Street Improvement Program
 1. Site 1: Greenwood
 2. Site 2: Canary
 3. Site 3: Red Oak
 4. Site 4: Welnetz
 5. Site 5: Welnetz

Potential Bidders; Walsh & Kelly, Millston, ARS, Site Services. A motion was made by Mr. Pizarek to have Haas & Associates review and prepare specifications for the bidding project, motion was seconded by Mrs. Gralik and was unanimously carried.

- **Community Cross Match Grant:** Haas and Associates continues to work with INDOT to close out all previous grants.

- **Asset Management Plan:** Per Haas and Associates, this plan needs to be updated yearly.

Park: No Report

Planning and Zoning: No Report

Building Report: Building Commissioner Steve Thomas in to report:

- Follow up on a project that was discussed with Council President and is to be given to town attorney.

Police Department: Marshal Dick not in attendance, report given by Council President, Jennifer Heath.

- Dodge Durango being upfitted, however parts are on back order.

Street Department: Mr. Joseph Zerbes in attendance to report:

- Dump # 35 has been looked over and in for maintenance.
- Front Plow Demonstration for all street department employees.
- Drainage Concerns at Greenwood; Attorney Willoughby to contact Woodruff & Sons on drainage.

NIRPC: No Report

Old Business:

- Street Program, already discussed in Engineer Report.

New Business:

- Agreement for Leaf Storage with Michigan City; to table until September meeting.

Public Comment:

- Tom Levendoski: 233 Old Mill Road
 1. A BIG thank you to the Street Department for the work done on Chapala Parkway.
 2. Possible Arborvitaes? Funding? Mrs. Heath, Council President indicated right now we do not have the funding for a project like that.
- Kit Owens; 231 Old Mill Road: A Big thanks to the Street Department on work done at Chapala Parkway.
- Jim Campbell; 621 Black Oak in regard to the ditch located East side. After a lengthy discussion, council indicated that the property is a utility easement; but should be maintained by the property owner. A phone call will be made to Nipsco.

Clerks Comment: Ms. Denham in attendance to report:

- First Public Hearing on 2023 Budgets will be held at September 2022 meeting
- Internal Audit of Refuse Accounts and Liens/Collections
- ADA Compliance: Haas & Associates to take care of towns ADA compliance needs.
- City View for Permitting; Contract will be coming shortly.

Council Comment: Council President; Jennifer Heath thanked the entire staff of the town for continuing to work as a team.

Adjourn: A motion was made by Mr. Pizarek to adjourn the meeting at 7:43 pm, motion was seconded by Mr. Silcox and the motion was then unanimously carried.

APPROVED:



Jennifer Heath, Council President



Peter Pizarek , Council Vice President

ATTEST: 

Joshleen M. Denham, Clerk-Treasurer
September 20, 2022